



Volunteer Agreement

VOLUNTEER AGREEMENT

(1) [Church name and address] and

(2) [Volunteer's name and address]

1. **Voluntary Arrangement**

You have agreed to serve us on a voluntary basis carrying out [*list responsibilities*]. Your work for us is entirely voluntary. However, it is helpful to set down the expectations to avoid misunderstandings.

2. **Voluntary Work**

At all times in carrying out your work, you must comply with our policies and procedures and conduct yourself in a manner appropriate to our Christian ethos. [Due to the nature of the work you will be required to hold a current DBS check.]

3. **Hours of Work**

We envisage that you will work on a voluntary basis on X days/hours per week.

4. **Place of Work**

Your normal place of work shall be at ----- but we would expect you to work elsewhere as the need arises.

5. **Notification of Absence**

If for any reason you are unable to attend work on a day when you had planned to do so, we would be grateful if you could let us know as soon as possible.

6. **Confidentiality**

You must not at any time during (except in the course of your duties) or after your work for us disclose any confidential information relating to ----- Church or any of the people that we serve.

SIGNED on behalf of ----- Church

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SIGNED by [_____]

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